

Effective October 1, 1997, North Carolina employers are required to report information about employees who have been newly hired, rehired, or returning to work after a period of 60 days. Employers must either: (1) complete this form, (2) submit a copy of the employee's IRS W4 form with the date of birth and date of hire filled out on the form, or (3) submit the information electronically.

North Carolina New Hire Directory
P.O. Box 427
Norwell, MA 02061
Toll Free Fax: (866) 257-7005

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